

**SECRET**

*ADM-5*

**DD/R-798-63**

*31*  
**24 May 1963**

**MEMORANDUM FOR: Director of Personnel**  
**ATTENTION : Chief, Salary and Wage Division**  
**THROUGH : Director of Logistics**  
**SUBJECT : Request for Salary and Wage Division Audit of Logistics Officer Position**

1. It is requested that an audit be undertaken of the Logistics Officer position 0019 on the Support Staff of the staffing complement of the immediate Office of the Deputy Director (Research).



2. We are of the opinion that since the duties of this position have become fairly well defined a realistic appraisal of the position can now be made.

25X1A

  
**Executive Assistant  
Deputy Director (Research)**

**CONCUR:**

**Distribution:**

Orig. & 1 - Addressee  
1 - Director of Logistics  
1 -   
1 -   
1 - DD/R Personnel  
✓ 1 - DD/R Subj  
1 - DD/R Chrono

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Director of Logistics

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**DD/R:  :4267:ken (24 May 63)**

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